



Application deadline is 12th of June 2022.

We need buddies to welcome new international students!

About the job

The Faculty of Social and Educational Sciences (SU) and the Faculty of Humanities (HF) want to give our new international students a good start with their studies, get easier acquainted with the university system and with other students. To that end we are looking for 4 Student Assistants - "buddies" that will work together in a team and in close collaboration with the administration at SU and HF.

Your tasks as a buddy will be:

- Running a social media group for easy communication with new students
- Guiding and helping the students with registrations (for instance: ID card, NTNU-user, Blackboard)
- Give presentations at information meetings
- Organizing social activities, hikes, game nights etc.
- Helping with different practical needs.
- Other duties might be included.

Teamwork and training

You will work in a team consisting of other student assistants (buddies) and work closely with the administration at HF and SU. We offer training before the work starts and you will receive support from a team leader throughout the semester.

Duration, work hours and salary

The positions start August 8th and continue until the end of the semester. The buddy should be present at the Matriculation ceremony in the beginning of the Autumn semester, welcoming our new students. The position is paid at about NOK 168 kr with flexible work hours up to a total of 120 hours throughout the Autumn semester, with possible further engagement spring 2023.

Expectations and selection criteria

- You have good English language skills (oral and written)
- You have good Norwegian language skills
- You are motivated to work to better integrate Norwegian and international students
- You have good knowledge about the campus of Dragvoll and different student organizations
- You enjoy working with people and you are a teamplayer

It is required that you are a student at SU or HF during your employment.

Application and deadline

Application and CV can be submitted in this [application form](#) (see also QR-code). The application should include your motivation for the position. Questions? Please contact Thomas Kalvik at thomas.v.kalvik@ntnu.no.

Interviews will be held in week 24.

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