

# **OUP Open Access Prepayment Account**

Guide to using the Prepayment Account Dashboard and the Author Workflow

# The Author Workflow

Preparation

• Author prepares manuscript for submission to an OUP journal.

Submission

- Author submits manuscript to an OUP journal via the submission site most OUP journals use ScholarOne or Editorial Manager, to receive submissions and manage peer review.
- Authors must create an account in order to submit their manuscript via the submission site.

Review

• The manuscript is peer reviewed, in accordance with the journal's peer review policy.

Acceptance

• The manuscript is accepted for publication, and the author notified that it has been accepted.

Production

- The manuscript is passed to our production team and a 6/7-character unique ID is assigned to it.
- The author is sent a welcome email, containing a unique link to our Author Services site.
- If the author's email domain correlates to an eligible institution in an R&P deal, instructions on how to make use of an R&P deal are sent to authors.

Further information can be found in the Author Resources Centre:

https://academic.oup.com/journals/pages/authors

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Best wishes,

Best wishes, Author Support Team

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Frequently asked questions.



OUP User ▼

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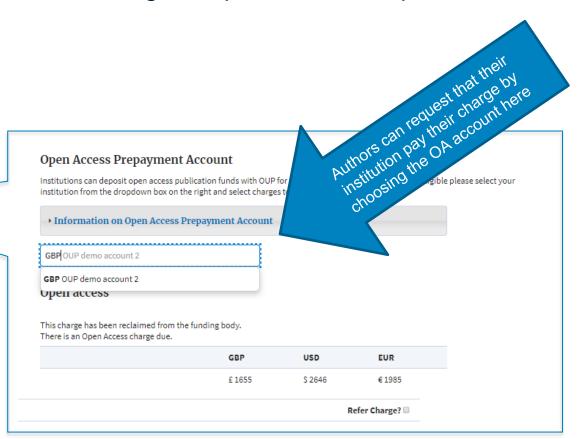
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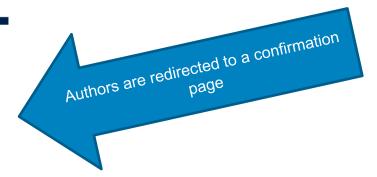
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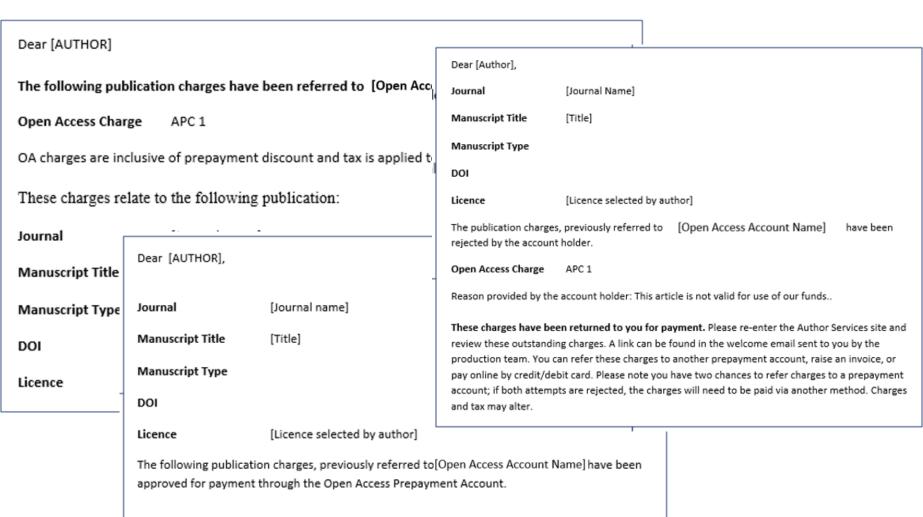
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