**Job vacancy advertisement template Adjunct Professor / Adjunct Associate Professor**

We are looking for.../The Department of xxx has a vacancy for a

**About the position**

We have a vacancy for a xxx at xxx. The Adjunct Professor position has a full-time equivalence of 20% and has a fixed term of up to 5 years with the possibility of employment for further periods. The position reports to the Head xxx.

(A brief job description can be provided here, with a link to a full description of the position on the Department’s website.)

**Duties of the position**

 (Here, the duties included in the position can be described in more detail.)

* example
* example
* example

**Required selection criteria**

(Select the job category to be advertised. It is important to distinguish between essential and desirable qualification requirements)

**Adjunct Professor:**

The position of Professor within (subject area) requires that you meet the criteria in the [Regulations concerning appointment and promotion to teaching and research posts section 1-2.](https://lovdata.no/SFE/forskrift/2006-02-09-129/%C2%A7section1-2)

* your academic work must be essentially within (the subject area) (or equivalent)
* required selection criterion
* required selection criterion

In addition to formal qualifications in teaching at university level, you must document

* development in teaching and counselling of students over time
* extensive experience with supervision preferably at the master / PhD level
* participation in the development of educational quality in a work environment

**Adjunct Associate Professor:**

The position of Assistant Professor within (subject area) requires that you meet the criteria in the [Regulations concerning appointment and promotion to teaching and research posts section 1-4.](https://lovdata.no/SFE/forskrift/2006-02-09-129/%C2%A7section1-4)

* Your PhD, or academic work of the same scope and quality, must be within (the subject area) (or equivalent)
* Required selection criterion
* Required selection criterion

---------------------------

For both positions:

You must document relevant basic competence for teaching and supervision at university/higher education-level, ref. [Regulations](https://lovdata.no/dokument/SFE/forskrift/2006-02-09-129). If this cannot be documented, you are required to complete an approved course in university teaching within two years of commencement. NTNU offers qualifying courses.

Please see the [Regulations concerning appointment and promotion to teaching and research posts](https://lovdata.no/dokument/SF/forskrift/2006-02-09-129/KAPITTEL_2#KAPITTEL_2) for general criteria for the position

**Preferred selection criteria**

* applicants with teaching experience from higher education will be preferred (ta stilling til dette – fjern dersom det ikke er aktuelt)
* preferred selection criterion
* preferred selection criterio

**Personal characteristics**

(Skriv inn 3-5 personlige egenskaper. Se kompetansebeskrivelser i punkt 1.1.2 i [prosessbeskrivelsen](https://studntnu.sharepoint.com/sites/rekruttering_vit/SitePages/Hjemmeside.aspx#/level/2))

* example
* example

**Salary and conditions**

In a position as xxx (code xx) you will normally be remunerated from gross NOK xxx to NOK xxx per year, corresponding with a 20% position, depending on qualifications and seniority. From the salary, 2% is deducted as a contribution to the Norwegian Public Service Pension Fund.

The engagement is to be made in accordance with the regulations in force concerning State Employees and Civil Servants, and the acts relating to Control of the Export of Strategic Goods, Services and Technology. Candidates who by assessment of the application and attachment are seen to conflict with the criteria in the latter law will be prohibited from recruitment to NTNU. After the appointment you must assume that there may be changes in the area of work.

**About the application**

The application and supporting documentation must be in English.

Please note that applications are only evaluated based on the information available on the application deadline.  You should ensure that your application shows clearly how your skills and experience meet the criteria, which are set out above.

If, for any reason, you have taken a career break or have had an atypical career and wish to disclose this in your application, the selection committee will take this into account, recognizing that the quantity of your research may be reduced as a result.

The application must include (*Departments to choose from the following*):

* CV, certificates and diplomas
* Academic works - published or unpublished - that you would like to be considered in the assessment (up to 10 works)
* A description of the academic/artistic works that you regard as most relevant and that you particularly want to be taken into account in the assessment
* Name and address of three referees
* Research plan
* Details of teaching qualifications based on ["Documentation of applicant’s teaching qualifications in connection with appointment to an academic position at NTNU”](https://www.ntnu.edu/vacancies/pedagogical-qualifications)
* Details of the projects you have managed, with information about funding, duration and size

Joint works will be considered. If it is difficult to identify your contribution to joint works, you must attach a brief description of your participation.

In the assessment of the best-qualified applicant, we will emphasize education, experience and personal suitability as well as your motivation for the position. You will be expected to deliver high-quality teaching at undergraduate and postgraduate levels, and undertake supervision of Masters and Doctoral candidates. Evaluation of these skills will be based on documented experience and relevant teaching qualifications. Applicants with teaching experience at university level are preferred. Quality and breadth of the teaching qualifications will be evaluated.

NTNU is committed to following evaluation criteria for research quality according to [The San Francisco Declaration on Research Assessment - DORA.](http://www.ascb.org/wp-content/uploads/2017/07/sfdora.pdf) This means that we pay special attention to the quality and professional breadth of these works. We also take into account experience from research management and participation in research projects. We place great emphasis on your scientific work from the last five years.

Your application will be considered by an expert committee and the most suitable applicants will be invited to interview and to deliver a lecture.

**General information**

A good working environment is characterized by diversity. We encourage qualified candidates to apply, regardless of their gender, functional capacity or cultural background. NTNU wishes to increase the proportion of women in its academic positions, and women are therefore encouraged to apply.  Questions about the position can be directed to XXX, telephone XXX

As an employee at NTNU, you must at all times adhere to the changes that the development in the subject entails and the organizational changes that are adopted.

Under the Freedom of Information Act (offentleglova), your name, age, position and municipality may be made public even if you have requested not to have your name entered on the list of applicants.

If you have any questions about the position, please contact XXX, telephone XXX, email xxx. If you have any questions about the recruitment process, please contact xxx, e-mail: XXX

Please submit your application and supporting documentation via jobbnorge.no. If you are invited for interview, you must bring certified copies of certificates and diplomas. Mark the application with reference number: xxx.

**Application deadline: xx.xx.20xx**

NTNU – knowledge for a better world

The Norwegian University of Science and Technology (NTNU) creates knowledge for a better world and solutions that can change everyday life.

Department of xxx

(Her flettes forhåndsdefinert info om instituttet inn i Jobbnorge - annonsen)