**Job vacancy advertisement template research assistant (vitenskapelig assistent)**

We are looking for.../The Department of xxx has a vacancy for a

**About the position**

(Her kan det gis en kortfattet stillingsbeskrivelse ev. med lenke til en fullstendig beskrivelse på instituttets webside.)

Your immediate leader is xxx (kun stillingstittel).

**Duties of the position**

* duties of the position
* duties of the position

**Required selection criteria**

Research Assistant (Vitenskapelig assistent):

(Kvalifikasjonskrav avhengig av stillingskode – 1018, 1019 eller 1020 – se NTNUs lønnspolitikk)

The position as Research Assistant should give you the opportunity to gain insight into scientific or artistic work and method. The assignments are at an academic level and must consist of scientific or artistic assistance.

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The appointment is to be made in accordance with the regulations in force concerning State Employees and Civil Servants and national guidelines for appointment as PhD, post doctor and research assistant.

* other required selection criteria
* other required selection criteria

Preferred selection criteria

* preferred selection criteria
* preferred selection criteria
* good written and oral English and Norwegian language skills (ta stilling til språkkrav)

**Personal characteristics**

(Skriv inn 3-5 personlige egenskaper. Se kompetansebeskrivelser i punkt 1.1.2 i [prosessbeskrivelsen](https://studntnu.sharepoint.com/sites/rekruttering_vit/SitePages/Hjemmeside.aspx#/level/2))

* eksempel
* eksempel

**We offer**

* exciting and stimulating tasks in a strong international academic environment
* an open and [inclusive work environment](https://innsida.ntnu.no/wiki/-/wiki/Norsk/Inkluderende+arbeidsliv) with dedicated colleagues
* favourable terms in the [Norwegian Public Service Pension Fund](https://www.spk.no/en/)
* e[mployee benefits](https://innsida.ntnu.no/wiki/-/wiki/Norsk/Ansattegoder+og+fordeler)

**Salary and conditions**  
Research assistants are remunerated in code 1018,1019 and 1020 depending on competence (ta stilling til valg av kode), and are normally remunerated at gross from NOK xx per annum before tax, depending on qualifications and seniority. For a period of until [to år].

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The engagement is to be made in accordance with the regulations in force concerning State Employees and Civil Servants, and the acts relating to Control of the Export of Strategic Goods, Services and Technology. Candidates who by assessment of the application and attachment are seen to conflict with the criteria in the latter law will be prohibited from recruitment to NTNU. After the appointment you must assume that there may be changes in the area of work.

The position is subject to external funding (ta stilling til om stillinger skal være betinget av ekstern finansiering).

It is a prerequisite you can be present at and accessible to the institution on a daily basis.

**About the application**

The application and supporting documentation to be used as the basis for the assessment must be in English (ta stilling til dette)

Publications and other scientific work must follow the application. Please note that applications are only evaluated based on the information available on the application deadline. You should ensure that your application shows clearly how your skills and experience meet the criteria which are set out above.

The application must include (*Departments to choose from the following*):

* CV, certificates and diplomas
* Research plan or project proposal
* Academic works - published or unpublished - that you would like to be considered in the assessment (up to XX works)
* Name and address of three referees

If all, or parts, of your education has been taken abroad, we also ask you to attach documentation of the scope and quality of your entire education, both bachelor's and master's education, in addition to other higher education. Description of the documentation required can be found here. If you already have a statement from NOKUT, please attach this as well.

We will take joint work into account. If it is difficult to identify your efforts in the joint work, you must enclose a short description of your participation.

In the evaluation of which candidate is best qualified, emphasis will be placed on education, experience and personal suitability.

NTNU is committed to following evaluation criteria for research quality according to [The San Francisco Declaration on Research Assessment - DORA.](http://www.ascb.org/wp-content/uploads/2017/07/sfdora.pdf)

**General information**

[Working at NTNU](https://www.ntnu.edu/nirs)NTNU believes that inclusion and diversity is our strength. We want to recruit people with different competencies, educational backgrounds, life experiences and perspectives to contribute to solving our social responsibilities within education and research. We will facilitate for our employees’ needs.

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(velg by og ta bort byene som ikke er relevant)

[**The city of Trondheim**](https://www.trondheim.kommune.no/english/) **is a modern European city with a rich cultural scene. Trondheim is the innovation capital of Norway with a population of 200,000.**The Norwegian welfare state, including healthcare, schools, kindergartens and overall equality, is probably the best of its kind in the world. Professional subsidized day-care for children is easily available. Furthermore, Trondheim offers great opportunities for education (including international schools) and possibilities to enjoy nature, culture and family life and has low crime rates and clean air quality.

[**The city of Gjøvik**](https://www.gjovik.kommune.no/)has a population of 30 000 and is a town known for its rich music and cultural life. The beautiful nature surrounding the city is ideal for an active outdoor life! The Norwegian welfare state, including healthcare, schools, kindergartens and overall equality, is probably the best of its kind in the world.

**The city of Ålesund**, with its population of 50 000, will provide you with plenty of opportunities to explore a region of Norway that is famous for its beautiful scenery with high mountains and blue fjords. Ålesund itself, with its Art Nouveau architecture, is by many considered to be the most beautiful city in Norway! The Norwegian welfare state, including healthcare, schools, kindergartens and overall equality, is probably the best of its kind in the world.

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As an employee at NTNU, you must at all times adhere to the changes that the development in the subject entails and the organizational changes that are adopted.

A public list of applicants with name, age, job title and municipality of residence is prepared after the application deadline. If you want to reserve yourself from entry on the public applicant list, this must be justified. Assessment will be made in accordance with [current legislation](https://lovdata.no/dokument/NL/lov/2006-05-19-16/KAPITTEL_3#%C2%A725). You will be notified if the reservation is not accepted.

If you have any questions about the position, please contact XXX, telephone XXX, email xxx. If you have any questions about the recruitment process, please contact xxx, e-mail: XXX  
  
If you think this looks interesting and in line with your qualifications, please submit your application electronically via jobbnorge.no with your CV, diplomas and certificates attached. Applications submitted elsewhere will not be considered. Upon request, you must be able to obtain certified copies of your documentation.

**Application deadline: xx.xx.xx**

**NTNU – knowledge for a better world**

The Norwegian University of Science and Technology (NTNU) creates knowledge for a better world and solutions that can change everyday life.

**Department of xxx**

(Her flettes forhåndsdefinert info om instituttet inn i Jobbnorge)