**Job vacancy advertisement template Adjunct Professor / Adjunct Associate Professor**

We are looking for.../The Department of xxx has a vacancy for a (tekst i jobbnorge)

**Jobtitle in [area] (overskrift i Jobbnorge)**

**About the position**

The Adjunct Professor position has a full-time equivalence of 20% and has a fixed term of up to 5 years with the possibility of employment for further periods.

(Her er din første mulighet til å selge inn stillingen. Trekk gjerne frem det som er attraktivt for målgruppen. Du kan også lenke til prosjektside eller relevante lenker på instituttets webside.)

Your immediate leader is [kun stillingstittel]

**Responsibilites**

* example
* example

**Required selection criteria**

(Select the job category to be advertised. It is important to distinguish between essential and desirable qualification requirements)

**Adjunct Professor:**

The position of Professor within (subject area) requires that you meet the criteria in the [Regulations concerning appointment and promotion to teaching and research posts section 1-2.](https://lovdata.no/SFE/forskrift/2006-02-09-129/%C2%A7section1-2%22%20%5Ct%20%22_blank)

* your academic work must be essentially within (the subject area) (or equivalent)
* required selection criterion
* required selection criterion

In addition to formal qualifications in teaching at university level, you must document

* development in teaching and counselling of students over time
* extensive experience with supervision preferably at the master / PhD level
* participation in the development of educational quality in a work environment

**Adjunct Associate Professor:**

The position of Assistant Professor within (subject area) requires that you meet the criteria in the [Regulations concerning appointment and promotion to teaching and research posts section 1-4.](https://lovdata.no/SFE/forskrift/2006-02-09-129/%C2%A7section1-4%22%20%5Ct%20%22_blank)

* Your PhD, or academic work of the same scope and quality, must be within (the subject area) (or equivalent)
* Required selection criterion
* Required selection criterion

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For both positions:

You must document relevant basic competence for teaching and supervision at university/higher education-level, ref. [Regulations](https://lovdata.no/dokument/SFE/forskrift/2006-02-09-129%22%20%5Ct%20%22_blank). If this cannot be documented, you are required to complete an approved course in university teaching (1 module = 20t) within two years of commencement. NTNU offers qualifying courses.

**Preferred selection criteria**

* applicants with teaching experience from higher education will be preferred (ta stilling til dette – fjern dersom det ikke er aktuelt)
* preferred selection criterion
* preferred selection criterion

**Personal characteristics**

(Skriv inn 3-5 personlige egenskaper. Se kompetansebeskrivelser i punkt 1.1.2 i [prosessbeskrivelsen](https://studntnu.sharepoint.com/sites/rekruttering_vit/SitePages/Hjemmeside.aspx#/level/2))

* personal characteristic
* personal characteristic

**We offer:**

* exciting and challenging tasks in a dynamic and international academic environment
* an open and inclusive working environment, with enthusiastic colleagues
* favourable terms in the [Norwegian Public Service Pension Fund](https://www.spk.no/en/)
* [employee benefits](https://www.ntnu.edu/positions/employee-benefits)

**Salary and conditions**

In a position as xxx (code xx) you will normally be remunerated from gross NOK xxx to NOK xxx per year, corresponding with a 20% position, depending on qualifications and seniority. If you are eligible for membership at the Norwegian Public Service Pension Fund, 2% of your salary will be deducted as a contribution to the Norwegian Public Service Pension Fund.  (medlemskap i Statens pensjonskasse krever minimum 20% stilling.)

The engagement is to be made in accordance with the regulations in force concerning State Employees and Civil Servants, and the acts relating to Control of the Export of Strategic Goods, Services and Technology. Candidates who by assessment of the application and attachment are seen to conflict with the criteria in the latter law will be prohibited from recruitment to NTNU. After the appointment you must assume that there may be changes in the area of work.

**About the application**

Your application and supporting documentation must be in English. (NB – delete if not applicable)

Please note that your application will be considered based solely on information submitted by the application deadline. You must therefore ensure that your application clearly demonstrates how your skills and experience fulfil the criteria specified above.

If, for any reason, you have taken a career break or have had an atypical career and wish to disclose this in your application, the selection committee will take this into account, recognizing that the quantity of your research may be reduced as a result.

Your application must include (pay attention to what must be included here – remove anything that does not apply):

* CV, diplomas, and certificates
* A teaching portfolio, in which your teaching competence is compiled and presented systematically, (See guidelines for applicants: [Documentation of teaching qualifications in applications and appointments to academic positions at NTNU)](https://www.ntnu.edu/positions/pedagogical-qualifications)
* Academic works – published or unpublished – that you wish to be considered during assessment of your application (up to XX items)
* A description of the scientific/artistic works you consider most relevant, which you particularly wish to be factored into the assessment
* A list of your previous works, with details on where they have been published
* A research plan
* Details of projects for which you have served as project manager, including information on financing, duration, and scope
* Names and contact information for three relevant referees

Joint work will also be considered. If it is difficult to identify your specific input to a joint project, you must include evidence of your contributions.

In the evaluation of which candidate is best qualified, emphasis will be placed on education, experience and personal and interpersonal qualities. Motivation, ambitions, and potential will also count in the assessment of the candidates.

NTNU is obliged by the evaluation criteria for research quality in accordance with [The San Fransisco Declaration on Research Assessment – DORA](https://ascb.org/wp-content/uploads/2017/07/sfdora.pdf). This means that we will pay particular attention to the quality and academic range demonstrated by your scientific work to date. We will also pay attention to research leadership and participation in research projects. Your scientific work from the last five years will be given the most weight.

Your application will be considered by an expert committee. Candidates of interest will be invited to an interview, and to deliver a trial teaching session.

**General information**

NTNU believes that inclusion and diversity is a strength. We want our faculty and staff to reflect Norway’s culturally diverse population and we continuously seek to hire the best minds. This enables NTNU to increase productivity and innovation, improve decision making processes, raise employee satisfaction, compete academically with global top-ranking institutions and carry out our social responsibilities within education and research. NTNU emphasizes accessibility and encourages qualified candidates to apply regardless of gender identity, ability status, periods of unemployment or ethnic and cultural background.

As an employee at NTNU, you must at all times adhere to the changes that the development in the subject entails and the organizational changes that are adopted.

A public list of applicants with name, age, job title and municipality of residence is prepared after the application deadline. If you want to reserve yourself from entry on the public applicant list, this must be justified. Assessment will be made in accordance with [current legislation](https://lovdata.no/lov/2006-05-19-16/%C2%A725%22%20%5Ct%20%22_blank). You will be notified if the reservation is not accepted.

For the sake of transparency, candidates will be given the expert evaluation of their own and other candidates. As an applicant you are considered part of the process and is stipulated to rules of confidentiality.

If you have any questions regarding the position, please contact XXX, tel. XXX, e-mail XXX.

If you have questions regarding the recruitment process, please contact XXX, e-mail XXX

If you think this looks interesting and in line with your qualifications, please submit your application electronically via jobbnorge.no with your CV, diplomas and certificates attached. Applications submitted elsewhere will not be considered. Upon request, you must be able to obtain certified copies of your documentation.

**Application deadline: xx.xx.20xx**

NTNU – knowledge for a better world

The Norwegian University of Science and Technology (NTNU) creates knowledge for a better world and solutions that can change everyday life.

Department of xxx

(Her flettes forhåndsdefinert info om instituttet inn i Jobbnorge - annonsen)