**Job vacancy advertisement template Postdoctoral Fellow**

We are looking for.../The Department of xxx has a vacancy for a (tekst i jobbnorge)

**Postdoctoral Fellow in [area] (overskrift i Jobbnorge)**

**About the position**

The postdoctoral fellowship position is a temporary position where the main goal is to qualify for work in senior academic positions.

(Her er din første mulighet til å selge inn stillingen. Hvordan er det å jobbe for oss? Trekk gjerne frem det som er attraktivt for målgruppen, og kun dette. Hold det så kort og konsist som mulig, da dette øker antallet som søker. Ved ønske om å utbrodere kan relevante lenker benyttes.)

Your immediate leader is [kun stillingstittel]

**Duties of the position**

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* duties of the position

**Required selection criteria**

* You must have completed a Norwegian doctoral degree or corresponding foreign doctoral degree recognized as equivalent to a Norwegian PhD in [subject area]

If you can document that the PhD thesis has been submitted, your application can be assessed even if you have not yet defended your dissertation. Documentation of the obtained doctoral degree must be presented before you can take up the position. (tas bort dersom dette ikke er aktuelt )

* other required selection criteria
* other required selection criteria

The appointment is to be made in accordance with the [Regulations on terms of employment for positions such as postdoctoral fellow, Ph.D Candidate, research assistant and specialist candidate](https://lovdata.no/dokument/SF/forskrift/2006-01-31-102)

**Preferred selection criteria**

* preferred selection criteria
* preferred selection criteria
* good written and oral English and Norwegian language skills (ta stilling til språkkrav – krav eller ønske?)

**Personal characteristics**

(Skriv inn 3-5 personlige egenskaper. Se kompetansebeskrivelser i punkt 1.1.2 i [prosessbeskrivelsen](https://studntnu.sharepoint.com/sites/rekruttering_vit/SitePages/Hjemmeside.aspx#/level/2))

* eksempel
* eksempel

Emphasis will be placed on personal and interpersonal qualities.

**We offer**

* exciting and stimulating tasks in a strong international academic environment
* an open and [inclusive work environment](https://innsida.ntnu.no/wiki/-/wiki/Norsk/Inkluderende+arbeidsliv) with dedicated colleagues
* favourable terms in the [Norwegian Public Service Pension Fund](https://www.spk.no/en/)
* e[mployee benefits](https://innsida.ntnu.no/wiki/-/wiki/Norsk/Ansattegoder+og+fordeler)

**Salary and conditions**

As a Postdoctoral Fellow (code 1352) you are normally paid from gross NOK  553 500 per annum before tax, depending on qualifications and seniority. From the salary, 2% is deducted as a contribution to the Norwegian Public Service Pension Fund.

The period of employment is **x** years ( with teaching duties [pliktarbeid](https://lovdata.no/dokument/SF/forskrift/2006-01-31-102)?).

The engagement is to be made in accordance with the regulations in force concerning [State Employees and Civil Servants](https://lovdata.no/dokument/NL/lov/2017-06-16-67?q=lov%20om%20statens%20ansatt), and the acts relating to Control of the Export of Strategic Goods, Services and Technology. Candidates who by assessment of the application and attachment are seen to conflict with the criteria in the latter law will be prohibited from recruitment to NTNU.

After the appointment you must assume that there may be changes in the area of work.

The position is subject to external funding (ta stilling til om stillinger skal være betinget av ekstern finansiering).

It is a prerequisite you can be present at and accessible to the institution on a daily basis.

**About the application**

The application and supporting documentation to be used as the basis for the assessment must be in English (ta stilling til dette)

Publications and other scientific work must follow the application. Please note that your application will be considered based solely on information submitted by the application deadline. You must therefore ensure that your application clearly demonstrates how your skills and experience fulfil the criteria specified above.

If, for any reason, you have taken a career break or have had an atypical career and wish to disclose this in your application, the selection committee will take this into account, recognizing that the quantity of your research may be reduced as a result.

The application must include (*Departments to choose from the following*):

* CV and certificates
* transcripts and diplomas for bachelor's-, master's- and PhD degrees. If you have not yet completed your Ph.D, you must provide confirmation on your estimated date for the doctoral dissertation, or that your PhD thesis has been submitted
* A copy of the doctoral thesis. If you are close to submitting, or have recently submitted your thesis, you can attach a draft of the thesis. Documentation of a completed doctoral degree must be presented before taking up the position.
* Academic works - published or unpublished - that you would like to be considered in the assessment (up to XX items)
* Research plan
* Name and contact information of three referees

If all, or parts, of your education has been taken abroad, we also ask you to attach documentation of the scope and quality of your entire education. Description of the documentation required can be found [here](https://www.ntnu.edu/positions/documentation-requirements-of-academic-credentials). If you already have a statement from NOKUT, please attach this as well.  
  
Joint works will be considered. If it is difficult to identify your contribution to joint works, you must attach a brief description of your participation.

In the evaluation of which candidate is best qualified, emphasis will be placed on education, experience and personal and interpersonal qualities. Motivation, ambitions, and potential will also count in the assessment of the candidates.

NTNU is committed to following evaluation criteria for research quality according to [The San Francisco Declaration on Research Assessment - DORA.](http://www.ascb.org/wp-content/uploads/2017/07/sfdora.pdf)

**General information**

[Working at NTNU](https://www.ntnu.edu/nirs)NTNU believes that inclusion and diversity is a strength. We want our faculty and staff to reflect Norway’s culturally diverse population and we continuously seek to hire the best minds. This enables NTNU to increase productivity and innovation, improve decision making processes, raise employee satisfaction, compete academically with global top-ranking institutions and carry out our social responsibilities within education and research. NTNU emphasizes accessibility and encourages qualified candidates to apply regardless of gender identity, ability status, periods of unemployment or ethnic and cultural background.

NTNU is working actively to increase the number of women employed in scientific positions and has a number of [resources](https://www.ntnu.no/likestilling" \t "_blank) to promote equality. (tas bort hvis ikke aktuelt)

(velg by og ta bort byene som ikke er relevant)

[**The city of Trondheim**](https://www.trondheim.kommune.no/english/) **is a modern European city with a rich cultural scene. Trondheim is the innovation capital of Norway with a population of 200,000.**The Norwegian welfare state, including healthcare, schools, kindergartens and overall equality, is probably the best of its kind in the world. Professional subsidized day-care for children is easily available. Furthermore, Trondheim offers great opportunities for education (including international schools) and possibilities to enjoy nature, culture and family life and has low crime rates and clean air quality.

**[The city of Gjøvik](https://www.gjovik.kommune.no/)** has a population of 30 000 and is a town known for its rich music and cultural life. The beautiful nature surrounding the city is ideal for an active outdoor life! The Norwegian welfare state, including healthcare, schools, kindergartens and overall equality, is probably the best of its kind in the world.

**The city of Ålesund**, with its population of 50 000, will provide you with plenty of opportunities to explore a region of Norway that is famous for its beautiful scenery with high mountains and blue fjords. Ålesund itself, with its Art Nouveau architecture, is by many considered to be the most beautiful city in Norway! The Norwegian welfare state, including healthcare, schools, kindergartens and overall equality, is probably the best of its kind in the world.

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As an employee at NTNU, you must continually maintain and improve your professional development and be flexible regarding any organizational changes.

A public list of applicants with name, age, job title and municipality of residence is prepared after the application deadline. If you want to reserve yourself from entry on the public applicant list, this must be justified. Assessment will be made in accordance with [current legislation](https://lovdata.no/lov/2006-05-19-16/%C2%A725). You will be notified if the reservation is not accepted.

If you have any questions about the position, please contact XXX, telephone XXX, email xxx. If you have any questions about the recruitment process, please contact xxx, e-mail: XXX  
  
If you think this looks interesting and in line with your qualifications, please submit your application electronically via jobbnorge.no with your CV, diplomas and certificates attached. Applications submitted elsewhere will not be considered. Upon request, you must be able to obtain certified copies of your documentation.

**Application deadline: xx.xx.xx**

**NTNU – knowledge for a better world**

The Norwegian University of Science and Technology (NTNU) creates knowledge for a better world and solutions that can change everyday life.

**Department of xxx**

(Her flettes forhåndsdefinert info om instituttet inn i Jobbnorge)