**Job vacancy advertisement template Associate Professor (førstelektor)/Assistant Professor (universitetslektor)**

We are looking for.../The Department of xxx has a vacancy for a (tekst i jobbnorge)

**Associate Professor (førstelektor)/Assistant Professor (universitetslektor)in [area] (overskrift i Jobbnorge)**

**About the position**

(Her er din første mulighet til å selge inn stillingen. Hvordan er det å jobbe for oss? Trekk gjerne frem det som er attraktivt for målgruppen, og kun dette. Hold det så kort og konsist som mulig, da dette øker antallet som søker. Ved ønske om å utbrodere kan relevante lenker benyttes.)

Your immediate leader will be [kun stillingstittel]

**Duties of the position**

* duties of the position
* duties of the position
* The position is mainly a teaching position, but with research and development work within its subject area to the extent that a university lecturer position opens up. Normally, 20% of the time in the position of Assistant Professor can be used for research and development work, including academic updating. (for universitetslektor - ta bort dersom det ikke er relevant for stillingen)

**Required selection criteria**

(Select the job category to be advertised and remove what does not apply)

Associate Professor (førstelektor):

The position of Associate Professor within (subject area) requires that you meet the criteria in the [regulations concerning appointment and promotion to teaching and research posts section 1-5](https://lovdata.no/dokument/SFE/forskrift/2006-02-09-129).

Assistant Professor (universitetslektor):

The position of Assistant Professor within (subject area) requires that you meet the criteria in the [regulations concerning appointment and promotion to teaching and research posts section 1-6](https://lovdata.no/dokument/SFE/forskrift/2006-02-09-129).

...............................

* You must have a professionally relevant background with a Master’s Degree / academic work within [subject area]
* other required selection criteria
* other required selection criteria
* in accordance with [NTNU's Regulations and local procedures for academic staff](https://i.ntnu.no/wiki/-/wiki/English/regulations+and+local+procedures+for+academic+staff) you must document relevant basic competence for teaching and supervision at university/higher education-level:
  + Completed programme in higher education teaching (minimum 200 hours) / relevant courses and practical teaching experience, and acquired basic skills in planning, executing, evaluating and developing teaching and supervision activities (basic teaching and supervision competence at higher education level.

If you do not fulfil the criteria at the time of the appointment, you will be required to complete an approved course in university teaching within two years of commencement. NTNU offers qualifying courses.

It is a prerequisite that within three years of appointment, new employees who do not speak a Scandinavian language can demonstrate skills in Norwegian or another Scandinavian language equivalent to level three in the [course for Norwegian for speakers of other languages](https://www.ntnu.edu/norwegiancourse) at the Department of Language and Literature at NTNU.

**Preferred selection criteria**

* preferred selection criteria
* preferred selection criteria
* Good written and oral English and Norwegian language skills. (ta stilling til språkkrav – krav eller ønske?)

**Personal characteristics**

(Skriv inn 3-5 personlige egenskaper. Se kompetansebeskrivelser i punkt 1.1.2 i [prosessbeskrivelsen](https://studntnu.sharepoint.com/sites/rekruttering_vit/SitePages/Hjemmeside.aspx#/level/2))

* example
* example

Emphasis will be placed on personal and interpersonal qualities.

**We offer**

* exciting and stimulating tasks in a strong international academic environment
* an open and inclusive work environment with dedicated colleagues
* favourable terms in the [Norwegian Public Service Pension Fund](https://www.spk.no/en/)
* employee benefits

**Salary and conditions**

The gross salary for the position of xxx (code xx) is normally from NOK xxx to NOK xxx per year, depending on qualifications and seniority. From the salary, 2% is deducted as a contribution to the Norwegian Public Service Pension Fund. (medlemskap i Statens pensjonskasse krever minimum 20% stilling.)

The engagement is to be made in accordance with the regulations in force concerning State Employees and Civil Servants, and the acts relating to Control of the Export of Strategic Goods, Services and Technology. Candidates who by assessment of the application and attachment are seen to conflict with the criteria in the latter law will be prohibited from recruitment to NTNU. After the appointment you must assume that there may be changes in the area of work.

The position is subject to external funding (ta stilling til om stillinger skal være betinget av ekstern finansiering).

It is a prerequisite that you can be present at and accessible to the institution on a daily basis.

**About the application**

The application and supporting documentation to be used as the basis for the assessment must be in English.

Please note that your application will be considered based solely on information submitted by the application deadline. You must therefore ensure that your application clearly demonstrates how your skills and experience fulfil the criteria specified above.

If, for any reason, you have taken a career break or have had an atypical career and wish to disclose this in your application, the selection committee will take this into account, recognizing that the quantity of your research may be reduced as a result.

The application must include: (ta stilling til hva som må være med. Fjern det som ikke passer):

* CV, certificates and diplomas
* A teaching portfolio, in which your teaching competence is compiled and presented systematically, (See guidelines for applicants: [Documentation of teaching qualifications in applications and appointments to academic positions at NTNU)](https://www.ntnu.edu/positions/pedagogical-qualifications)
* (førstelektor:) Academic works - published or unpublished - that you would like to be considered in the assessment (up to XX items)
* (universitetslektor:) If you have publications or other relevant research work
* A description of the academic/artistic works that you regard as most relevant and that you particularly want to be taken into account in the assessment (ta bort dersom det ikke er relevant for stillingen)
* A list of your previous works, with details on where they have been published assessment (ta bort dersom det ikke er relevant for stillingen)
* Research plan (ta bort dersom det ikke er relevant for stillingen)
* Details of the projects you have managed, with information about funding, duration and size (ta bort dersom det ikke er relevant for stillingen)
* Name and contact information of three relevant referees

We will take joint work into account. If it is difficult to identify your efforts in the joint work, you must enclose a short description of your participation.

In the assessment of the best-qualified applicant, we will emphasize education, experience and personal suitability as well as your motivation for the position. You will be expected to deliver high-quality teaching at undergraduate and postgraduate levels and undertake supervision. Evaluation of these skills will be based on documented experience and relevant teaching qualifications. Applicants with teaching experience at university level are preferred. Quality and breadth of the teaching qualifications will be evaluated.

NTNU is committed to following evaluation criteria for research quality according to [The San Francisco Declaration on Research Assessment - DORA.](http://www.ascb.org/wp-content/uploads/2017/07/sfdora.pdf) This means that we pay special attention to the quality and professional breadth of these works. We also consider experience from research management and participation in research projects. We place great emphasis on your scientific work from the last five years.

Your application will be considered by an expert committee and the most suitable applicants will be invited to an interview and to deliver a teaching demonstration.

**General information**

NTNU believes that inclusion and diversity is a strength. We want our faculty and staff to reflect Norway’s culturally diverse population and we continuously seek to hire the best minds. This enables NTNU to increase productivity and innovation, improve decision making processes, raise employee satisfaction, compete academically with global top-ranking institutions, and carry out our social responsibilities within education and research. NTNU emphasizes accessibility and encourages qualified candidates to apply regardless of gender identity, ability status, periods of unemployment or ethnic and cultural background.

NTNU is working actively to increase the number of women employed in scientific positions and has a number of [resources](https://www.ntnu.no/likestilling" \t "_blank) to promote equality. (tas bort hvis ikke aktuelt)

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(velg by og ta bort byene som ikke er relevant)

**[The city of Trondheim](https://www.trondheim.kommune.no/english/) is a modern European city with a rich cultural scene. Trondheim is the innovation capital of Norway with a population of 200,000.**The Norwegian welfare state, including healthcare, schools, kindergartens and overall equality, is probably the best of its kind in the world. Professional subsidized day-care for children is easily available. Furthermore, Trondheim offers great opportunities for education (including international schools) and possibilities to enjoy nature, culture and family life and has low crime rates and clean air quality.

[**The city of Gjøvik**](https://www.gjovik.kommune.no/)has a population of 30 000 and is a town known for its rich music and cultural life. The beautiful nature surrounding the city is ideal for an active outdoor life! The Norwegian welfare state, including healthcare, schools, kindergartens and overall equality, is probably the best of its kind in the world.

**The city of Ålesund**, with its population of 50 000, will provide you with plenty of opportunities to explore a region of Norway that is famous for its beautiful scenery with high mountains and blue fjords. Ålesund itself, with its Art Nouveau architecture, is by many considered to be the most beautiful city in Norway! The Norwegian welfare state, including healthcare, schools, kindergartens and overall equality, is probably the best of its kind in the world.

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As an employee at NTNU, you must continually maintain and improve your professional development and be flexible regarding any organizational changes.  
  
A public list of applicants with name, age, job title and municipality of residence is prepared after the application deadline. If you want to reserve yourself from entry on the public applicant list, this must be justified. Assessment will be made in accordance with [current legislation](https://lovdata.no/lov/2006-05-19-16/%C2%A725). You will be notified if the reservation is not accepted.

If you have any questions about the position, please contact XXX, telephone XXX, email xxx. If you have any questions about the recruitment process, please contact xxx, e-mail: XXX

If you think this looks interesting and in line with your qualifications, please submit your application electronically via jobbnorge.no with your CV, diplomas and certificates attached. Applications submitted elsewhere will not be considered. Upon request, you must be able to obtain certified copies of your documentation.

**Application deadline: xx.xx.xx**

**NTNU – knowledge for a better world**

The Norwegian University of Science and Technology (NTNU) creates knowledge for a better world and solutions that can change everyday life.

**Department of xxx**

(Her flettes forhåndsdefinert info om instituttet inn i Jobbnorge)