NICE-1 – Hvordan logge seg på Filområde med økt grad av sikkerhet – STEG FOR STEG brukerveiledning

1. GÅ INN PÅ <u>www.nice.ntnu.no</u> og du får opp bildet nedenfor:

NICE	
	NICE — Storage for Sensitive Data
	In order to apply for a storage area you need to submit a request by the link below. NICE is available for all students and employees at NTNU. Setup 2FA You need to create an account with DUO in order to enable two-factor authentication, which is a requirement for NICE. The link will send you to ID-porten where you will have log on with BankID in order to prove your identity. Create storage area After you submit a request for a storage area, the request will either be accepted automatically, or held for approval. In either case it will take some time before the storage area is available for use. View workspace Provides an overview over storage areas you have, as well as any pending requests.

2. Trykk på «Setup 2FA» for å bestille tilgang til mobilapplikasjon for tofaktorpålogging og du kommer hit (idporten):



3. Velg påloggingsmetode, logg på og du kommer til en egen setup-veiledning:

Windowski       Protect Your NTNU Account         Windowski       Windowski         Windowski       Provend by Doe Social		
What is this? C?         What is this? C?         Need hurd?         Powered by Dob Security		Protect Your NTNU Account
What Is the 2 rsf Need here?       This process will help you set up your account with this added layer of security.         Pewered by Duo Security       Start security	NTNU	Two-factor authentication enhances the security of your account by using a secondary device to verify your identity. This prevents anyone but you from accessing your account, even if they know your password.
Povered by Duo Socurity Start solup	What is this? Cf Need help?	This process will help you set up your account with this added layer of security.
	Powered by Duo Security	Start setup

- 4. Trykk på «start setup» og følg anvisninger på skjermen
- 5. Når du har fullført installasjonen har du nå satt opp tofaktorapplikasjonen på mobil.
- 6. **For å bestille lagringsområde**, trykk på «create storage area». Fyll ut informasjonen i skjemaet nedenfor:

Workspace Request				
Uker ID skipenes@ntnu.no				
Required size *				
● 1 GiB				
O 10 GIB				
O > 10 GiB				
For how long do you need access to the workspace? *				
2019-05-13				
What is the purpose of the workspace? *				
What type of information do you plan to store in the workspace?				
Personal information				
Health information				
Technical information				
Cther				
Are internal/external approvals required for data storage?				
SEND				

7. Du har nå bestilt lagringsområde! Du vil om kun kort tid få melding fra Orakel med informasjon om ditt nye lagringsområde.