

**APPLICATION FOR EXEMPTION TO REGISTER FOR AN EXAM AFTER THE
REGISTRATION DEADLINE**

Regulations for delayed examination registration: see next page

Name: _____

Norwegian ID no.: _____ Student no.: _____

Address: _____

Semester: _____ Course code (s): _____

State the reason for the application (if necessary, use additional paper):

Approved documentation enclosed (copies must be certified):

DATE: _____ SIGNATURE: _____

Application and original dokumentasjon to be sent to:

Eksamenskontoret NTNU, Moholt campus, postboks 8900, 7491 Trondheim
NTNU i Gjøvik, Postboks 191, 2802 Gjøvik Eksamenskontoret
NTNU i Ålesund, Postboks 1517, 6025 Ålesund

Regulations for delayed examination registration

In order to sit for an examination, students must register by 1 February in the spring semester and by 15 September in the autumn semester.

Registration after these deadlines is only permitted in the following special circumstances:

- 1. Illness or giving birth, or if there is a death or serious illness in the student's immediate family. The application must be supported by documentation.*
- 2. The student is participating in group work that is directly assessed and it can be documented on academic grounds that this cannot be completed for the other students in the group without this student being included.*

The application for exemption is to be submitted on a separate form.

Deadline for application is 15 October in the autumn semester and 1 March in the spring semester.