**Reference group’s feedback to course coordinator**

**About the reference group’s work**

The reference group should have three meetings with course coordinator/teacher: start, during and end of course. Summaries from these meetings can be written in this template as the reference group’s final report to the course coordinator.

The report must be submitted at end of the course via the tab “Prosesstøtte” in MS Teams.

This template consists of several questions (suggested topics) that can be useful in the meetings with course coordinator, but you may also address other topics as you wish. The reference group’s report and dialogue with course coordinator/teacher will be an aid in the development of the course.

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| **Students participating in reference group. Name and study programme:** |

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| **Short summary of the dialogue between the reference group and course coordinator/teacher (start, middle and end of course) and with the other students in the course (if relevant):**Suggested topics (use those you regard as relevant):* How has the dialogue and cooperation with course coordinator/teacher been so far?
* How have you collected feedback from the other students?
* Have adjustments been made during the course after the reference group’s feedback? How have these adjustments worked?

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| **The reference group’s assessment of the learning environment in the course**By ‘learning environment’, we mean: “the totality of physical conditions, plans, curriculum, organisation of teaching, working methods, social relations and attitudes to learning - i.e., all factors that can affect students’ learning.”[[1]](#footnote-1)Suggested topics:* What do you think is good about the learning environment?
* Do you have any suggestions that can make the learning environment better? (elaborate)
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| **The reference group’s feedback on the teaching and learning activities, and the form(s) of assessment**Evaluate the teaching and learning activities, and the form(s) of assessment based on the course's learning outcome (this can be found under the tab "Om emnet" in Teams). By learning outcome, we mean the knowledge and skills the students have acquired by having completed and passed the course.Suggested topics (use those you regard as relevant):* What parts of the teaching and learning activities do you think have contributed to most learning for the students?
* How has the assessment form(s) contributed to your learning?
* Does the course description correspond with what you have learned in the course?
* How have the learning activities in the course facilitated you to achieve the course learning outcome?
* How do you assess the syllabus/ subject literature used in the course?
* Do you have specific proposals for changes in the teaching, learning activities and the assessment form(s) to increase the learning outcome? (elaborate)
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Course reports with reference group reports or other student evaluations are published on Studiekvalitetsportalen (<https://innsida.ntnu.no/studiekvalitetsportalen/>)

1. Skaalvik, E.M. & Skaalvik S. (2005) Skolen som læringsarena. Selvoppfatning, motivasjon og læring. Oslo, Universitetsforlaget. https://www.universell.no/lmu/lmu-haandbok/hva-er-et-laeringsmiljoe/ [↑](#footnote-ref-1)