



## Purchase agreement with self-employed persons

Company name		Contact person
Address		
Postcode and city	Country	Company registration number
Telephone number	Email	

If your company is registered in Norway, do you as a self-employed person have a fixed place of business? Yes No

*Please see DFØ's website for more information on what is regarded as a "fixed place of business" (in Norwegian).*

By accepting this contract, your company enters into an agreement with the Norwegian University of Science and Technology (NTNU):

**Buyer:**

**Summary of purchase:**

**Price:**

**Comments:**

Date	Date
Signature of buyer (superior with budget allocation authority at NTNU)	Signature of self-employed person

**Information about the next steps**

Once this contract has been formally registered with us, you will receive an order from our electronic ordering system. The order will describe the nature, scope, and price of the purchase.

For information on how to send an invoice to NTNU, please see <https://www.ntnu.edu/contact/invoice>

[Information about our contract terms when purchasing goods and services.](#)

**Assessment** (for internal use at NTNU)

The responsible authority is accountable for ensuring that the following assessments are conducted in accordance with the applicable guidelines:

- Has an [assessment form been filled out](#) for this purchase, confirming it as a business activity rather than employment?

**Comments:**

Name of employee	Telephone number	Email