



APPLICATION FOR ADMISSION TO PHD PROGRAMME

The application is to be addressed to the faculty at NTNU and sent to the Department or unit where the applicant will work. The postcode for NTNU is NO-7491 TRONDHEIM, Norway

Shaded boxes are not to be completed

1. Personal details

Student no.	Date of birth Day Month Yr			Norw. ID no.	Department	
Citizen of						
Family name – First given name – Second given name						
Home address			Postcode.	Postal address	Home phone:	
					Fax:	
					Mobile:	
Office address during PhD study (Department)					Office phone:	
					Fax:	
E-mail					Admission date	
Present employer's name and address						
PhD-programme						

Enclose the following with the application:

1. Certified copy of master's degree certificate or equivalent education
2. Transcript of marks
3. Certified copies of other relevant degree certificates or diplomas
4. Project description
5. Documentation of funding
6. List of publications
7. Confirmation of courses taken/exam results in courses that will be part of the organized academic training
8. Other relevant information such as relevant work experience

2. Submission

Planned submission of thesis:	Semester:	Year:

3. Education (certified copies of degrees and other certificates must be enclosed)

Education/degree	Institution	Faculty etc.	Examination year/ term	Final grade

4. Work experience after master's degree etc.

Employer:	Position	Duration

5. Publications prior to admission

Year	Title	Published as monograph, paper, journal etc.

6. Working title of the thesis (The project description is to be enclosed.)

Title in Norwegian
Title in English

Will the research in the PhD education programme be a continuation of your master's thesis? If yes, explain.
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7. Language the thesis will be written in

State the language. If you want to write in another language than English or Norwegian, this has to be approved by the admission body.
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8. Plan for organized academic training (add separate sheets, if necessary)

Course number	Course title	Exam period 1)	Credits	Grade 2)
Total number of credits in organized academic training: (minimum 30 credits if the PhD Programme does not have special requirements)				
Total credits PhD courses specified in the curriculum: (minimum 20 credits of the total amount)				

- 1) Exam period means academic year + V for spring exam, and academic year + H for autumn exam.
 2) When a previously taken exam is added, the grades must be stated and documented.

9. Main supervisor and other supervisors

Type	Name	Position Academic degree	Department/Unit (For external supervisors, the complete postal address is required)	Suggested percentage distribution of supervisor responsibility
Main supervisor				
Co-supervisor(s)				

10. Progress plan

Write your schedule for the organized academic training, research work (with milestones for parts of this work), work duties (if applicable), and completion of the thesis/submission date.

11. Funding plan (documentation of this funding is to be enclosed)

Funding source/ Wages paid by	Type (scholarship, employed etc.) If scholarship, is it an individual one or a project scholarship?	Accepted/duration from – to	% work duties

12. The project (this applies if the candidate's work is part of a larger project involving other researchers)

State the name of the project, institution, the name of the person responsible for the project.

13. State the required scientific and material resources

14. Scientific dissemination plan

State your plans for scientific and academic publication, presentations, lectures, participation at conferences and seminars etc.

15. Plan for meeting residency requirements

For candidates who are employed outside of NTNU, a residency at NTNU for one year in total should be specified, cf. § 5.3 in PhD Regulations

16. Explain how you will participate with active research groups in Norway and internationally

How will this research be done? What are your plans for short-term or long-term periods spent with other research groups?

17. List of attachments:

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Signature:

Place:	Date:
Applicant's signature	

18. Statement from main supervisor

Assessment of the student's potential, point of departure for the work, participation in joint efforts, progress plan, matters concerning resources for the project etc.

Date

Signature of main supervisor

The following is filled out by NTNU:

19. Assessment and recommendation from the Department

Are the conditions for admission met?	
Is the candidate's funding adequate to grant admission?	
Is the project feasible given the available resources within the prescribed time?	
Are all supervisors active researchers and does at least one of them have previous experience or training in academic supervision at the PhD level?	
Recommendation by the Department <input type="checkbox"/> Admission <input type="checkbox"/> Not to be admitted Reasons (optional):	
Date	Signature

20. Recommendation from the director of the PhD programme

Date	Signature