

NTNU	Routines for laboratory coats for students at the NV-faculty	NV-faculty	Routine	
		Page	1 of 1	
HMS		Date	2022-06-28	
		Replaces	2018-10-24	

All students starting at the Faculty of Natural Sciences (NV) after autumn 2022 will receive laboratory coat and safety glasses/goggles from the faculty/department. Students will be given a lab-coat when they attend their first lab-course, or they can fetch coats themselves from the designated “lab-coat rooms” (see below). The coats will be sorted by size and model, Man/Woman (M/W). The coats will no longer be personal. **No names should be written on the coats.** Students will also receive a storage bag for their lab-coat. This should be marked with their name.

Marking of lab-coats:

The lab-coats shall be marked with size and model on the inside of collar, left side (see picture below, left). This marking is visible when the cleaned coats are folded and placed on the shelf. Use **black waterproof/permanent marker** and write with large letters/numbers. Female model – write W (Woman). Male model – write M (Man). Write the size number given at the top of the label (see picture below, right, and yellow marking).

Marking may fade after washing and should be maintained as needed. **Always check marking before delivering the coat for washing.**



Use, storage, and delivery of lab-coats to laundry

Laboratory coats **should only be worn in laboratories/within laboratory areas**. Laboratory coats should **not** be worn in public areas, canteens, etc. If a lab-coat is to be stored in a locker, bag, etc., it should be placed in the storage bag.

Coats **shall be delivered for cleaning if they appear dirty or might be dirty**. The coats **should not** be taken home and washed privately. The coats should always be washed after having been used for one semester.

All pockets must be emptied prior to delivery for cleaning.

Lab-coats that that are contaminated with **hazardous chemicals** (e.g., toxic, radioactive, carcinogenic) and could represent a risk when handling the coats, should not be sent to the laundry. Coats that are contaminated with biological factors that may be **infectious** must be autoclaved before they are sent to the laundry. Please contact the lab manager or the HSE-coordinator to resolve how to handle the contaminated coat.

NTNU	Routines for laboratory coats for students at the NV-faculty	NV-faculty	Routine	
		Page	2 of 1	
HMS		Date	2022-06-28	
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Points for delivery and pickup (“lab-coat rooms”)

[Realfagbygget, Gløshaugen, room DU4-103](#): Outside room DU4-103 in the Realfagbygget there are containers for handing in lab-coats for washing. Take the elevator at west end of the main corridor in Realfagbygget down to the room.

[Akrinn, Kalvskinnet, room TU1.303](#), by the elevator on level U1. Container for handing in lab-coats is inside the room.

When the lab-coats are clean, they will be sorted according to model and size and placed in the lab-coat rooms. The shelves are marked up with model and size. If you need a new coat and cannot find a coat of the right size/model, notify NV HSE advisor (Espen Fjærvik, tel. 93217810).

Students at the faculty have **access to the lab-coat rooms with their own keycard and PIN-code**. Note that all use of electronic locks is traceable. **Maintain order** in the stacks of sorted coats; keep in mind that others will be using the room after you.