|  |  |  |  |
| --- | --- | --- | --- |
|  | NTNU – Økonomiavdelingen  Regnskapsseksjonen  7491 Trondheim |  |  |

#### **account information - payments abroad *KONTOOPPLYSNINGER –UTENLANDsbetaling***

This form must be used for the first registration of payment details, or for subsequent changes of bank account information. All necessary fields must be completed. If the bank does not have a BIC-, or IBAN-address, please give   
the bank code.

Please use capital letters when filling out the form. For payments by cheque – **always** use a home address.

*Brukes ved førstegangsregistrering, eventuelt ved endring av bankopplysninger. Alle nødvendige felt må fylles ut.*

*Skjemaet skal fylles ut med blokkbokstaver. Ved sjekkbetalinger til privatpersoner – bruk* ***alltid*** *privatadresse.*

Date of birth / *Fødselsdato* Sex */ Kjønn*

|  |  |  |
| --- | --- | --- |
|  | (ddmmyy / *ddmmåå*) | M / F |

Beneficiary */ Mottaker*

|  |
| --- |
|  |

Beneficiary’s address / *Mottakers adresse*

|  |
| --- |
|  |

Beneficiary’s post code and city */ Mottakers postnr og poststed* country code*/landkode*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |

Beneficiary’s bank account number / *Mottakers kontonummer*

|  |
| --- |
|  |

BIC-address (SWIFT-code)

|  |
| --- |
|  |

IBAN-code - compulsory for Europe and Tunisia, except Russia, Bulgaria, Albania and some former Yugoslav republics

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
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If there is no IBAN-code the following must be entered / *Uten IBAN-kode må følgende oppgis:*

Bank-code*/kode* BIC-address (SWIFT-code)

|  |  |
| --- | --- |
|  |  |

Beneficiary’s bank / *Mottakers bank*

|  |
| --- |
|  |

Bank address / *Bankens adresse*

|  |
| --- |
|  |

Bank post code and city */ Bankens postnummer og sted* country code*/landkode*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |

# IBAN-codes – no. of characters including the two-letter country code at the start / *Antall tegn i en IBAN-kode*:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Austria (20)  Belgium (16)  Bosnia-Hercegovina(18) Czechia (24)** | **Denmark (18) Estonia (20)  Finland (18) France (27)** | **Germany (22 Greece (27),  Hungary (28) Iceland (26)** | **Ireland (22) Italy (27) Latvia (21) Lithuania (20)** | **Malta (31) Netherlands (18) Polen (28)  Slovakia (24)** | **Slovenia (19) Spain (24)  Sweden (24) Switzerland (21)** | **UK (22)** |

# Countries with bank codes / *Land med bankkoder*:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Canada | CC + 9 digits (Clearing Code) |  | USA | FW + 9 digits (Fed.Wire, ABA or Routing No.) |
| **Australia** | AU + 6 digits (Bank/State/Branch) |  | **Sør-Afrika** | ZA + 6 digits (South Africa National Clearing System) |