## 2) Individual exemption - Procedure Assessment criteria for individual students

This is a translation of: "Individuelle fritak – Vurderingskriterier for enkeltstudenter" (Assessment criteria for individual students) passed by Rector in November 2015.

## **Procedure**

On the basis of an application stating reasons, the Faculty can grant exemption from the course Experts in Teamwork for individual students in a programme of study in which the course is compulsory. The application must be assessed in the light of normal practice for specific recognition, and with the guidelines and assessment criteria below as the point of departure. The description of the overall learning outcome expected for Experts in Teamwork states that:

"Based on their own experience, students can describe the prerequisites for good interdisciplinary cooperation. They can apply their skills in teamwork, and work together to find solutions to a variety of open problem formulations. They can identify key aspects of their teamwork, and reflect on what characterizes it, in order to develop the team. They can provide constructive feedback to the people with whom they are working and to the team as a whole. They can help to change teamwork patterns to make the team more productive and create a positive, constructive and social climate for collaboration."

## Assessment criteria

- A. Students who can demonstrate that, through another passed examination, they have acquired competence corresponding to what Experts in Teamwork is intended to provide in relation to its learning objectives and expected learning outcomes may be granted exemption from Experts in Teamwork. This means that the student, through this examination in the same way as in Experts in Teamwork has achieved a learning objective and expected learning outcomes that imply that, both during the other course and in the evaluation associated with it, just as much emphasis has been placed on the process and self-reflection on the interdisciplinary teamwork as on the results of the interdisciplinary project work as such; see the expected overall learning outcome and learning method for Experts in Teamwork above. If this examination is included in the basis for admission to the programme of study, an examination must be taken in another programme-relevant course at master's level with the same scope as Experts in Teamwork.
- B. Students who are taking programme-relevant studies abroad or who have field work or other programme-relevant absence that prevents them from attending NTNU in the same semester in which Experts in Teamwork is scheduled according to the programme description can replace the Experts in Teamwork course with an examination in another programme-relevant course at master's level with the same scope as Experts in Teamwork.
- C. Students who document that they cannot attend the teaching in Experts in Teamwork for compelling practical reasons may be granted exemption from the course and replace it with another programme-relevant course of the same scope at master's level.

- D. Students who can document that through work and/or other experience they have gained competence equivalent to that related to Experts in Teamwork as expressed in the learning objectives for the course may be granted recognition for this experience so that exemption is granted for Experts in Teamwork based on normal assessment of prior learning and work experience (in accordance with Section 3-5 (2) of the University and University College Act). This means that in this way they have achieved equivalent learning objectives and expected learning outcomes to those in Experts in Teamwork; see the expected overall learning outcome and learning method for Experts in Teamwork above. Such exemption does not require the student to replace Experts in Teamwork with another course (the relevant prior learning and work experience is regarded as covering 7.5 credits in this case). If the period of experience is long, but does not fully compensate for the intentions of the learning objective for Experts in Teamwork, the student can apply to replace a programme-relevant course of the same scope at master's level.
- E. Students who for health reasons confirmed by a medical certificate can document that they are not able to complete Experts in Teamwork in the way required by the programme description may be granted exemption. If exemption is granted on such grounds, the student must instead take an examination in another programme-relevant course of the same scope at master's level.

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