

### **APPLICATION FOR ADMISSION TO THE PHD PROGRAMME IN ENGINEERING**

# 

**PART I: PERSONALIA, QUALIFICATION AND FUNDING**

**1. Personalia**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Date of birth  Date – month – year Norwegian ID no. | | | | | | | | | | | | Department | | |
|  |  |  |  |  |  |  |  |  |  |  |  | The research group at the Department (*does not apply to candidates from IMT, KT and MTP*) | | |
| Citizen of | | | | | | | | | | | |  | | |
| Last name (Family name) – First name – Middle name(s) | | | | | | | | | | | | | | |
| Home address | | | | | | | | | | | | | Postcode | Postal name |
| Email | | | | | | | | | | | | | | |
| If you are not employed at NTNU, please state the employer’s name and address: | | | | | | | | | | | | | | |

**You must enclose the following documents to the application:**

|  |
| --- |
| 1. Certified copy of master’s degree certificate or equivalent education 2. Transcript of marks 3. Certified copies of other degree certificates or diplomas 4. Short project description[[1]](#footnote-1) |

**The following documents must be enclosed if relevant:**

1. CV for external supervisor (outside of NTNU)
2. Transcript of marks from studies abroad
3. Description of external courses
4. Confirmation of courses taken/exam results in courses that will be part of the study plan
5. Form – 'Course description for the individual study syllabus
6. List of publications
7. Other relevant information, such as relevant work experience

**2. Education (certified copies of other degrees and other certificates must be enclosed)**

|  |  |  |  |
| --- | --- | --- | --- |
| Education/degree | Institution | Examination year and term | Final grade |
|  |  |  |  |

**3. Work experience after master’s degree**

|  |  |  |
| --- | --- | --- |
| Employer: | Position | Duration |
|  |  |  |

**4. Publications before admission**

|  |  |  |
| --- | --- | --- |
| Year | Title | Published as a paper, journal, conference, etc. |
|  |  |  |

**5. Funding plan (documentation of external funding must be enclosed)**

|  |  |  |  |
| --- | --- | --- | --- |
| Funding source (tick the correct box): | If employed at NTNU: state if it is an individual- or a project scholarship or SO-stilling.  If “Own funding” or “Other”: Please specify: | Accepted/duration | Do you have work duties as part of your PhD |
| NTNU - employed  Own funding (agreement with your regular employer)  Industrial PhD  Public sector PhD  Other |  | From date:  Klikk eller trykk for å skrive inn en dato.  To date  Klikk eller trykk for å skrive inn en dato. | Yes  No |

**6. The project** (this applies if your work is part of a larger project involving other researchers)

|  |
| --- |
| State the name of the project, the institution, and the name of the person responsible for the project. |
|  |

**PART II: ACADEMIC TRAINING AND RESEARCH ENVIRONMENT**

**7. Working title of the thesis**

|  |
| --- |
| Title in Norwegian |
| Title in English |

**8. Will the PhD education programme research be a continuation of your master’s thesis?**

|  |
| --- |
| No  Yes  If yes, explain: |
|  |

**9. Language that the thesis will be written in**

|  |
| --- |
| State the language:  *If you want to write in another language than English or Norwegian, the Faculty must approve this.* |

**10. Main supervisor and other supervisors**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Type** | **Name** | **Position /**  **Academic degree[[2]](#footnote-2)** | **Email address** | **Place of work[[3]](#footnote-3)** |
| Main  Superv |  |  |  |  |
| Co-  Superv |  |  |  |  |

**11.** **Plan for organized academic training**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Course number | Course title | Exam period and year  1) | Course type  2) | Credits | Grade  3) |
| IFEL8000 | Introduction to Research Methodology, Theory of Science and Ethics (mandatory course) |  | OBL | 4 |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Individual study syllabus (add a separate** [**course description form**](https://i.ntnu.no/wiki/-/wiki/English/PhD+forms+-+IV) **for each course)** | | | | |
| Norwegian: |  |  |  |  |
| English: |
| Norwegian: |  |  |  |  |
| English: |
| Norwegian: |  |  |  |  |
| English: |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| External courses(A description of the external course must be attached to the application – level, content and form of examination must be described) | | | | | |
| University: | Name of the course: |  |  |  |  |
| University: | Name of the course: |  |  |  |  |
| University: | Name of the course: |  |  |  |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Qualification courses (See PhD regulations [§ 6.1](https://i.ntnu.no/documents/1306938287/1307137983/191217+Regulations+concerning+the+degrees+of+Philosophiae+Doctor.pdf/9c10ed3c-6400-4e44-b497-ee290efdc63a?t=1578305580203&status=0) under supplementary regulations for IV) | | | | | |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

|  |  |
| --- | --- |
| Total: | |
| **The total number of credits:**  *Must be a minimum of 34 credits* |  |
| **Total credits PhD courses:**  *Must be a minimum of 20 credits* |  |

1. The exam period means academic year + V for the spring exam and academic year + H for the autumn exam.
2. Use the following codes: DR for courses at PhD level, ORD for courses on higher degree level (master’s level)
3. The grades must be stated and documented when exams are taken.

**12. Progress plan**

|  |
| --- |
| Write your schedule for the organized academic training, research work (with milestones for parts of this work), work duties (if applicable), and completion of the thesis/submission date. |

**13. Scientific communication plan**

|  |
| --- |
| State your plans for scientific and academic publications, presentations, lectures, participation at conferences and seminars, etc. |

**14. Explain how you will participate with active research groups in Norway and internationally**

|  |
| --- |
| How will this research be done? What are your plans for short-term or long-term periods spent with other research groups? |

**15. Plan for meeting residency requirements**

|  |
| --- |
| If you are not employed at NTNU, you must spend at least one year at NTNU (residence requirement).  Explain the plan on how you will meet the residency requirement. See [sections 6-3](https://lovdata.no/SFE/forskrift/2018-12-05-1878/§6-3) in PhD Regulations. |
|  |

**16. State the required scientific and material resources**

|  |
| --- |
|  |

**16. List of enclosures:**

|  |
| --- |
| Please see page one for guidance on what is required to enclose in the application. |

**PART III: SIGNATURES BY CANDIDATE, MAIN SUPERVISOR AND HEAD OF THE DEPARTMENT**

You must complete the application collaboration with the main supervisor and send it to [the administrative PhD coordinator at your Department](https://www.ntnu.edu/iv/doctoral-programme) with all attachments.

The [Doctoral Degree Committee](https://i.ntnu.no/wiki/-/wiki/Norsk/Doktorgradsutvalget+ved+IV) processes the application in their meetings, and the Faculty administration will send the result by email after the meetings.

The IV faculty approves digital signatures on applications for admission.

**Signature from applicant:**

|  |  |
| --- | --- |
| Place: | Date: |
|  |  |
| Applicant signature | |
|  | |

**Statement and signature from the main supervisor**

|  |  |
| --- | --- |
| Assessment of the applicantt’s potential, point of departure for the work, participation in joint efforts, progress plan, matters concerning resources for the project, etc. | |
|  | |
| According to the PhD regulations [Section 8-1](https://lovdata.no/SFE/forskrift/2018-12-05-1878/§8-1), at least one of the appointed supervisors must have experience in PhD supervision from the start until completion of the PhD. Tick the box for who has this experience:  Main supervisor  Co-supervisor | |
| Date | Signature of the main supervisor |
|  |  |

**Assessment and recommendation from the Head of the Department**

|  |  |
| --- | --- |
| Are the conditions for admission met?  Yes  No | |
| Is the candidate’s funding adequate to grant admission?  Yes  No | |
| Is the project achievable given the available resources within the prescribed time?  Yes  No | |
| Recommendation by the Department  Admission  Not to be admitted  Reason for “Not to be admitted”: | |
| Date | Signature |
|  |  |

1. The project description enclosed in the application for admission will be assessed as preliminary project description. The final project description is to be sent in after [IFEL8000](https://www.ntnu.edu/studies/courses/IFEL8000#tab=omEmnet) (see section 11. Plan for organized academic training) [↑](#footnote-ref-1)
2. The position is shown, among other things, on the diploma; therefore, write the title for the main position if the supervisor has more than one position. [↑](#footnote-ref-2)
3. For external supervisors (outside of NTNU), CV must be enclosed. [↑](#footnote-ref-3)