MCT Programme Council Meeting nr. 1/2020

12. February 2020, 10.00-11.30 (F341 Fjordgata 1, 7010 Trondheim / 103, ZEB-building, Sem Sælands vei 2, 0371 Oslo)

Zoom meeting room nr. 309-209-231 (MCT Programme Council Meeting)

Present: Øyvind Brandtsegg, Andreas Bergsland, Stefano Fasciani, Peter Edwards, Simon Rønsholm Sandvik, Johan Ludvig Nielsen, Sam Roman, Eigil Andahl, Jørgen Vie (ref.)

Absent: Marte Bratseth Johansen, Ellen Filmberg, Jackson Goode

Ordinære saker/Ordinary cases

V-SAK 1

Saksnr. 1/2020

Approval of the protocol from the past meeting

Approved

V-SAK 2

Saksnr. 2/2020

Approval of the invitation and agenda

Approved

V-SAK 3

Saksnr. 3/2020

Approval of the new council members

Approved

V-SAK 4

Saksnr. 4/2020

Approval of the 2020 council meeting dates

17th April

18th September

20th November

Approved

Orienteringssaker/Orientation cases

0-SAK 1

Saksnr. 5/2020

Master Thesis

Program leader coordinate the Master Thesis spring 2020

Supervisor is normal at the same campus as the student, but it may be cross campus supervision as well

Face to face meeting with the student to explain the grade

13,5 hours supervision per student

Grading scale and criteria in thesis guideline page (further discussion and feedback on initial proposition is needed)

0-SAK 2

Saksnr. 6/2020

Storage of MCT data

The blog data and other data is stored on Share G-drive linked to UiO G Suite (GDPR compliant, ok for green and yellow data)

Diskusjonssaker/Discussion cases

D-SAK 1

Saksnr 7/2020

Strategy for Course Evaluations and QA

Standarized survey in all courses

Meeting in the end of the semester, a student should be assigned to take notes before discussion. This meeting lead to the reference group report

The students should also have the possibility to discuss without the teacher, for example during a break (30 minutes or so).

D-SAK 2

Saksnr 8/2020

Evaluation of Fall 2019 Courses

Presentation of students notes for each course

Some technical issues in the portal

Bussy/ intensive periods; students don't have time to prepare for the lectures/workshops. Difficult to do work in Applied Project during intensive periods

Workshops are maybe too intensive. One more week before exam could help

Could it be less bits in the elective courses? Coordination between the courses?

Course coordinator should prepare the flipped classroom lectures so the students can do their projects

3 weeks gap between course end and exam gives space for questions. We must check if there are any regulations about this on the universities

Further discussion about how to solve the issues is needed

D-SAK 3

Saksnr. 9/2020

Course Coordinators

Each course should have one course coordinator who are in charge of the development of the course.

Only permanent staff?

Problems: Overall coordination between the courses to make sure that they fit each other

D-SAK 4

Saksnr. 10/2020

Master Thesis Workshop and Supervision

Master thesis workshop: Face to face? Session in the end of spring or start of fall semester?

Start in the spring semester give time to think about the project before it is too late. 30 credits master's thesis give the students a short time to their projects.

D-SAK 5

Saksnr. 11/2020

Miscellaneous & Pending Issues

The program should decide which languages to use in the courses

Think of which language that is more used that other, so the students know the right languages to get a job. We also need to have staff to teach the language we choose

Set a working group with staff and students to find a suggestion for which languages and/or tools to use

EVENTUELT/AOB

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