|  |  |  |  |
| --- | --- | --- | --- |
| **Date** |       | **Email (to):** |  |
| **From:** |      (your name) | **NTNU Campus:** |   |

**Attn:**

To whom it may concern:

|  |  |
| --- | --- |
| **Application materials for** *(your name)* |       |
| **Major at NTNU** *(studieprog. NTNU)***Applying to** *(institutt hvor du skal ta flest fag)***Dates** |      **From: to:**  |
| **Address:***(semester adresse)* |       |
| **Student’s email address:***(xxxxxx@stud.ntnu.no)* |       |
| **NTNU student ID number:** |       |
| **Comments:**  |

***Should you require additional application materials please contact the student directly. Thank you for your assistance!***

Sincerely yours,

NTNU exchange coordinator