|  |  |  |  |
| --- | --- | --- | --- |
| **Date** |  | **Email (to):** |  |
| **From:** | (your name) | **NTNU Campus:** |  |

**Attn:**

To whom it may concern:

|  |  |
| --- | --- |
| **Application materials for** *(your name)* |  |
| **Major at NTNU** *(studieprog. NTNU)* **Applying to** *(institutt hvor du skal ta flest fag)*  **Dates** | **From: to:** |
| **Address:** *(semester adresse)* |  |
| **Student’s email address:** *(xxxxxx@stud.ntnu.no)* |  |
| **NTNU student ID number:** |  |
| **Comments:** | |

***Should you require additional application materials please contact the student directly. Thank you for your assistance!***

Sincerely yours,

NTNU exchange coordinator